



## CONTROL PRINT LIMITED

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### NOTICE FOR THE ATTENTION OF SHAREHOLDERS OF THE COMPANY 30<sup>TH</sup> ANNUAL GENERAL MEETING AND INFORMATION ON E-VOTING

The 30th Annual General Meeting ("AGM") of the Company will be held through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM") on Monday, July 19, 2021 at 04:30 p.m. IST, in compliance with the applicable provisions of the Companies Act, 2013 read with MCA General Circular No. 14/2020, dated 08<sup>th</sup> April, 2020, MCA General Circular No. 17/2020, dated 13<sup>th</sup> April, 2020, MCA General Circular No. 20/2020 dated 05<sup>th</sup> May, 2020 and MCA General Circular No. 02/2021 dated 13<sup>th</sup> January, 2021, to transact the Ordinary and Special Business, as set out in the Notice of the 30<sup>th</sup> AGM.

In compliance with the relevant circulars, the Notice of the AGM and the standalone and consolidated financial statements for the financial year 2020-21, along with Board's Report, Auditors' Report and other documents required to be attached thereto, have been sent on June 23, 2021 to the Members of the Company whose email addresses are registered with the Company / Depository Participant(s). The aforesaid documents are also available on the Company's website at [www.controlprint.com](http://www.controlprint.com) and on the website of the Stock Exchanges, i.e., BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com), respectively. The documents referred to in the Notice of the AGM are available electronically for inspection without any fee by the members from the date of circulation of this Notice up to the date of AGM. Members seeking to inspect such documents can send an email to [secretarialofficer@controlprint.com](mailto:secretarialofficer@controlprint.com).

#### Instruction for remote e-voting and e-voting during AGM:

The Company is providing its members facility to exercise their right to vote on resolutions proposed to be passed at AGM by electronic means ("e-voting"). Further, the facility for voting through electronic voting system will also be made available at the AGM and members attending the AGM who have not cast their vote(s) by remote e-voting will be able to vote at the AGM.

The Company has engaged the services of CDSL as the agency to provide e-voting facility. Information and instructions relating to e-voting have been sent to the members through e-mail. The manner of remote e-voting by members holding shares in dematerialized mode, physical mode and for members who have not registered their email addresses is provided in the Notice of the AGM and is also available on the website of the Company and the Stock Exchanges.

The remote e-Voting facility would be available during the following period:

Commencement of remote e-Voting	From 9.00 a.m. (IST) on Friday, July 16, 2021
End of remote e-Voting	Up to 5.00 p.m. (IST) on Sunday, July 18, 2021

The remote e-voting will not be allowed beyond the aforesaid date and time and the remote e-voting module shall be forthwith disabled by CDSL upon expiry of the aforesaid period. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date, i.e., Monday, July 12, 2021 only shall be entitled to avail the facility of remote e-voting or for participation at the AGM.

#### Manner of registering / updating email addresses is as below:

- Any person who acquires shares of the Company and becomes a Member of the Company after despatch of the Notice and holds shares as on the Cut-Off Date, may obtain the login-id and password for e-Voting by sending a request at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or may temporarily get their email registered with the Company's Registrar and Share Transfer Agent, Bigshare Services Private Limited, by clicking the link: <https://bigshareonline.com/investorRegistration.aspx> and following the registration process as guided thereafter. Post successful registration of the email, the members would get a confirmation on their email id. In case of any queries, members may contact Company's Registrar and Share Transfer Agent, Bigshare Services Private Limited through website <https://bigshareonline.com/>
- It is further clarified that for permanent registration of Email address, Members are required to register their Email address in respect of Electronic holdings with their concerned Depository Participant(s) and in respect of Physical Holdings with the Company's Registrar and Share Transfer Agent M/s Bigshare Services Private Limited by sending an E-mail at [investor@bigshareonline.com](mailto:investor@bigshareonline.com) / [shweta@bigshareonline.com](mailto:shweta@bigshareonline.com) or at Co's email id [secretarialofficer@controlprint.com](mailto:secretarialofficer@controlprint.com) by following due procedure.

However, if a Member is already registered with CDSL for e-voting then existing User ID and password can be used for casting vote.

Members who have cast their vote on resolution(s) by remote e-Voting prior to the AGM will also be eligible to participate at the AGM through VC/OAVM but shall not be entitled to cast their vote on such resolution(s) again.

If you have any queries or issues regarding E-Voting you can write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact at 022-23058738 and 022-23058542/43.

Control Print Limited

Sd/-

Reena Shah

Company Secretary & Compliance Officer

Place : Mumbai  
Date : June 23, 2021

