

Details of Familiarization Programme to the Independent Directors during the financial year 2019 - 20

The Independent Directors are apprised by the various programme/power point presentation to enables them to understand the Company, its operations, business, industry and environment in which it functions and the regulatory environment applicable to it. Apart from Independent Directors, Non-Executive Directors are also eligible to attend the familiarization programmes.

The Independent Directors are made aware of their role and responsibilities and liabilities at the time of their appointment through a formal letter of appointment, which also stipulates their roles and responsibilities and various terms and conditions of their appointment.

Regular updates on relevant statutory and regulatory changes are regularly circulated to the Directors.

The above are specific mechanisms through which members of the Board are familiarized with the Company culture and operations. All directors attend the familiarization programs as these are scheduled to coincide with the Board meeting calendar to give them an opportunity to attend.

Details of Familiarization sessions held during FY 2019 -20 pursuant to the Policy are as follows:

Name of Independent Directors	Total Number of Programme attended for F.Y. 2019-20	Cumulative Number of Programme till March 31, 2020	Total hours spent for F.Y. 2019-20	Cumulative hours spent till March 31, 2020
Mr. Shyam Sunder Jangid	1	20	0.30 hr	10.05 hr
Mr. Rakesh Agrawal	1	10	0.30 hr	04.30 hr
Mr. Gaurav Himatsingka	1	17	0.30 hr	09.10 hr