

## **MANDATORY DEMATERIALIZATION FOR TRANSFER OF SECURITIES**

SEBI vide its notification no. SEBI/LAD-NRO/GN/2018/24, dated June 08, 2018, amended Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements), 2015. As per the said notification, transfer of securities would be carried out in dematerialized form only. The only exception to this will be transmission or transposition of shares.

In order to dematerialize the Physical Share Certificates, shareholder/s need to first open a Demat account with any of the Depository Participant (DP), in case shareholder/s don't have a demat account. After opening Demat a/c obtain Dematerialization Request Form (DRF). This DRF together with the Share Certificate desired to be dematerialized is to be submitted to DP along with the KYC Documents:

1. Self- attested copy of pan card
2. Signature verification letter from bank.
3. Self-attested copy of electricity bill/telephone bill/gas bill/voter id (any one not older than 3 months)
4. Cancelled personalised cheque leaf (In absence of personalised cheque, self-attested copy of first page of pass book)

The DP upon receipt of the shares and the DRF will issue an acknowledgement and will send an electronic request to the Registrars and Transfer Agents of the Company Viz. Bigshare Services Pvt.Ltd through the Depository for confirmation of Demat.

**The Dematerialization of shares will not only eliminate the risks associated with physical share certificate but will also help you enjoy seamless trading of shares electronically without any share certificate or transfer forms.**